

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS NORTHGATE CROSSING
MUNICIPAL UTILITY DISTRICT NO. 1**

March 14, 2024

THE STATE OF TEXAS §
COUNTY OF HARRIS §
NORTHGATE CROSSING MUNICIPAL UTILITY DISTRICT NO. 1 §

The Board of Directors (the "Board") of Northgate Crossing Municipal Utility District No. 1 (the "District") met in special session, open to the public, on March 14, 2024, at the Stormwater Pump Station, 710 Creek Knoll, Spring, Texas 77373, a designated meeting place of the Board of Directors inside the boundaries of the District, and the roll was called of the members of the Board, to-wit:

Jason Williams	President
Shane Holman	Vice President
Jim Helfrich	Secretary
Paul Martinez	Assistant Secretary
Kenny Boeckelman	Assistant Secretary

All members of the Board were present except Director Boeckelman, thus constituting a quorum.

Also attending the meeting were Jeff Conti, with Northgate Crossing MUD No. 2 ("NG2"); Bill Blich with Blich Associates, Inc. ("BAI") and Bob Leared Interests ("BLI"), Financial Advisor and Tax Assessor/Collector, respectively to the District; Chris Linn with Myrtle Cruz, Inc. ("MCI"), Bookkeeper for the District; Jeremy Roach (via ZOOM) with Apollo IT Consulting, consultant to the District; Ann Marie Lasham (via Zoom), Patti Mace and Angela Helfrich, members of the public; Steve Fitzgerald with Gauge Engineering; Allen Jenkins with Inframark, Operator for the District; Ben Mellado (via Zoom) with Edminster Henshaw Russ & Associates ("EH"), Engineer for the District; and Maria Salinas Parker (via Zoom) of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorneys for the District.

CALL MEETING TO ORDER

The meeting was called to order and the following business was transacted.

HEAR FROM THE PUBLIC

The Board noted that there were no members of the public present at the meeting who wished to address the Board at this time.

PEACE OFFICER'S REPORT/CONTRACT APPROVAL

There was no Peace Officer's Report

TAX ASSESSOR/COLLECTOR'S REPORT

The Board next reviewed the Tax Assessor/Collector's Report, a copy of which is in file in the official records of the District. The Board noted that 94.304 % of the 2023 taxes have been collected.

Upon motion duly made and seconded, the Board voted unanimously to (i) approve the Tax Assessor/Collector's Report, and (ii) authorize payment of the invoices presented for payment from the District's Tax Account.

FINANCIAL ADVISOR'S REPORT

There was no Financial Advisor's Report.

BOOKKEEPER'S REPORT

The Board then reviewed the Bookkeeper's Report and Investment Report. Copies of such reports are attached hereto.

The Board reviewed the balances in each of the District's accounts and noted investments in each account. The Board also reviewed the activity in each account. The Board reviewed the invoices and the checks prepared in payment thereof.

Upon motion duly made and seconded, the Board voted unanimously to approve (i) the Bookkeeper's Report, (ii) the bills submitted for payment, and (iii) Positive Pay as described above.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who presented the Attorney's Report.

Upon motion duly made and seconded, the Board voted unanimously to approve the Attorney's Report.

Approval of Minutes

Proposed minutes of the meeting of the Board held February 8, 2024, previously distributed to the Board, were presented for consideration and approval.

Upon motion duly made and seconded, the Board voted unanimously to approve the minutes of February 8, 2024, as presented.

AMEND RATE ORDER

No action was taken on amending the Rate Order.

DIRECTORS ELECTION/Order Declaring Unopposed Candidates Election to Office and Canceling Election

Consideration was next given to a proposed Order Declaring Unopposed Candidates Elected to Office and Canceling Election.

Upon motion duly made and seconded, the Board voted unanimously to adopt the Order Declaring Unopposed Candidates Elected to Office and Canceling Election thereby declaring candidates Boeckelman and Holman elected to office for a four-year term commencing after May 4, 2024, and continuing through May 2028, and to cancel the Election called for May 4, 2024. A copy of said Order is on file in the official records of the

District.

ENGINEER'S REPORT

The Board recognized Mr. Mellado, who presented the Engineer's Report, a copy of which is on file in the official records of the District.

Levee Inspection

The levee was inspected on March 13 , 2024. The galvanized pipe has been replaced. Graffiti was observed on the side of the Storm Station.

Water Plant 3 / Wastewater Plant Expansion

NG2 has re-submitted the plans for Water Plant 3 for approval. Later this month NG2 will advertise for bids for the new water well. Bids for the water plant will be advertised after final regulatory approval.

Northwood Pines Park

EHRA has received final approval from Harris County Engineering for the parking lot adjacent to the splash pad. This project is on hold pending the Levee modifications.

Water Reuse Project

EHRA has completed the topographic survey in the area proposed for the water reuse project. Easement acquisition is in progress for the placement of the water reuse lines. This project is on hold pending available funding.

Storm Station Building

EHRA has completed the design of the Storm Station Building. The plans have been submitted for regulatory approval. This project is on hold pending available funding.

Levee Analysis and Certification

FEMA is encouraging the District to submit a Certification Package prior to the release of the preliminary new flood plain maps. EHRA is working with FEMA on the certification package. Freese and Nichols will submit a proposal for assisting the District in the Certification Package.

Capital Improvement Plan ("CIP")

A five-year CIP was presented at the meeting on November 9, 2023. A copy of the CIP is on file in the official records of the District.

Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report.

OPERATIONS REPORT/TERMINATION OF SERVICE

The Board next recognized Mr. Jenkins, who submitted to and reviewed with the Board the Operations Report, a copy of which is on file in the official records of the District.

Mr. Jenkins also presented a report on the Storm Station, which report is attached to the Operations Report.

Mr. Jenkins reported as noted below.

- The billed to pumped ratio was 63.72%.
- There are 413 active connections in the District.
- There were no accounts finalized with a balance under \$25, and no accounts finalized with a balance greater than \$25.
- There were no excursions at the wastewater treatment plant.

Upon motion duly made and seconded, the Board voted unanimously to (1) approve the Operation's Report, (2) to write off the delinquent uncollectable accounts with a balance under \$25, and (3) turn over the delinquent uncollectable accounts finalized with a balance of more than twenty-five dollars, if any, for collection.

TERMINATION OF WATER SERVICE

Consideration was then given to the termination of water service to the accounts listed on the Termination List. The Board noted that there were no customers present at the meeting who wished to address the Board regarding their water bills or to protest termination of water service.

Upon motion duly made and seconded, the Board voted unanimously to authorize termination of service to the accounts listed on Termination List.

LANDCAPE ARCHITECT REPORT/ PARK RANGERS LEVEE MAINTENANCE REPORT

The Board then reviewed the Landscape Architect's Report, a copy of which is on file in the official records of the District.

Upon motion duly made and seconded, the Board voted unanimously to approve the Landscape Architect's Report, and the proposal from Today's Integration.

IT REPORT/WEBSITE/AGREEMENT COMMUNICATION SYSTEM

The Board recognized Mr. Roach, who presented the IT Report. Mr. Roach reported that the fire wall needs to be replaced. Blue Ally submitted a proposal for a Cisco Meraki MX53 at cost of \$3,141.37, for the new fire wall and five years licensing. It was also noted that the switch on the system needs to be replaced.

Upon motion duly made and seconded, the Board voted unanimously to approve the IT Report, the proposal from Blue Ally as described above, and the replacement of system switch at a cost not to exceed \$1,500.00.

INCLEMENT WEATHER POLICY/ANNUAL STORM STATION

The Board discussed the Inclement Weather Policy, and initial notifications to customers in the event of severe weather. The Board recognized Mr. Fitzgerald, who informed the Board that he will present changes to the Inclement Weather Policy; and that he is working on notification to commercial customers.

FLOCK CEMRAS

Consideration was then given to a proposal for a Flock Camera System.

Upon motion duly made and seconded, the Board voted unanimously to approve the proposal for the Flock Camera System.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this April 11, 2024.


Secretary, Board of Directors